

**Newtown Youth and Family Services
Minutes of Board of Directors Meeting
April 28, 2014 – 6:30 PM
C.H. Booth Library, Newtown CT**

Members Present: Don Ramsey, Ashley Mele, Rick Child, Susan Giglio, Jesse Rosenschein, Sheilah Krasnickas, Mel Kawakami, Mackenzie Page, David Moseman, Kathy McCleary and Karen White

Members Not Present: Diane Savinelli, Daniel Patti, Tom Murtha, Leonard Penna (Newtown PD) and Steve Meeker.

Staff Members Present: Candice Bohr

1. Call to Order

The meeting was called to order at 6:31 PM by Rick Child.

a) Roll Call- The roll of the Board of Directors was taken by signing in and a quorum was established.

b) Approval of April Minutes – Karen White made a motion to approve the minutes as written. The motion was seconded by Kathy McCleary and passed unanimously.

2. Chairman's Report

a) Policies approved.

1. Dave Moseman made a motion to approve the changes to the policies. The motion was seconded by Don Ramsey and passed unanimously.

3. Executive Director's Report

a) May is Mental Health Month

b) Independent living day was a success. Great outcome!

c) Department of Justice.

1. We received funding for phase 1, we are now waiting for the final approval for phase 2.

Phase 1

Crisis stage → 12/14/2012 – 6/30/2012

Phase 2

Consequence stage → 7/1/2013-12/31/2014

Phase 3

Change dates

7/1/2014 – 12/31/2014 – expenses/operations

We are waiting on the Government for these possible changes

7/1/2014-12/31/2015 – personnel and fringe

2. Town of Newtown wants to open a satellite office. This is still being processed. We are looking at the other buildings in our complex to move the administrative offices next door and the therapists will be in the addition, where the administrative offices are currently. We are also looking into relicensing the other side so we can have therapy on that side.

d) Organizational chart of the agency was passed around.

e) COA – The next set of guidelines is due in May then the next guidelines are due in August.

f) CPR certification is needed for all board members. A date will be coming soon for when the certification will be.

g) June 8th is the Fusion Fundraiser from 9am-2pm at NYFS.

h) The Annual Meeting will be held in September instead of June.

- Dave Moseman made a motion to approve the Annual meeting being changed to September. The motion was seconded by Sheilah Krasnickas and passed unanimously.

i) We hired a new case manager who will be working with autism families and children.

4. Finance and Treasurer's Report

a) Newtown Care's money is rolling into Wells Fargo Bank.

b) Budget will be sent out soon.

5. Personnel Committee

a) No Report

6. Fundraising Committee

a)

7. Strategic Planning

a) No Report

8. PQI

a) Waiting list is longer due to people looking for specific days and times, which make it hard to schedule.

b) The return rate for the Client Satisfaction Survey was in the 70th percentile.

9. Nominating

a) We are looking at 2 possible new members

10. Old Business

Judy Blanchard came in and gave a presentation to show the results of the drug, smoking and alcohol assessment of high school and middle school kids.

11. New Business

No Report

12. Adjournment

The meeting was adjourned at 8:00pm.

The next meeting will be held at the CH Booth Library, Meeting Room, on May 19, 2014 at 6:30pm.

Respectfully submitted by,

Ashley Mele, Secretary